



Business Process Management that redefines organizational efficiency with workflows that enforce business rules while allowing for global participation.

## glob•al ac•tion

GlobalAction is the solution for document centric workflow automation that enables users to map their document activities, from data capture to document archival for end-to-end process visibility.



### Feature

GlobalAction features a fully web-based design platform that can be viewed in any web browser and accessed from both PC and Mac devices.



### Benefit

Provides greater visualization of the entire process, no matter where you are, making it easy to create, troubleshoot, or revise your business workflows.

## How GlobalAction Works:



### Design

Via an easy to use web-based platform, users can simply drag and drop Process Nodes on to the design template to establish a beginning and end for each decision or action within a workflow.



### Route

By linking these Nodes with connecting points, a document path is created, generating a workflow process that enables users to visualize a document lifecycle from start to finish.



### Action

Now that a workflow is designed, individual Queues can be created for sub-processes, specific to individual users and security parameters, enforcing compliance while setting guidelines for what a user can see or do.



### Visibility

With a built in dashboard view of process queues, visibility into transactional activity is instantaneous, adding business intelligence through management reports on your document driven processes.

## Differentiators



### Web Based Designer

A graphical presentation of the process from start to finish makes it easy to create, troubleshoot, or revise a workflow activity. This expanded process palette provides visualization on a web based canvas.



### Nodes

Individual elements that compose a user's specific workflow structure are called Nodes. Select the Node you need and drag it onto the Design Canvas to create your flow of information.



### Web Forms

Administrators can insert a web form Node into a workflow, sending a link to an eForm, where users can seamlessly enter information. A PDF record of the completed form is documented as part of the project's history.



### Properties & Security

Workflow properties have security features that allow you to choose which users can access a specific process or queue within a workflow.



### Schedule Notifications

A process can be set up to send email notification reminders to a user once a day, once an hour, or once a minute between workflow actions.



### On Demand Localization

With anywhere, anytime access, you can instantly switch from English to a number of world languages including German, French, Spanish, and more.

**Design an end-to-end visual representation of your business processes, from the very basic to the most complex. Are you ready to take the next step?**

**Schedule a demo today!**